

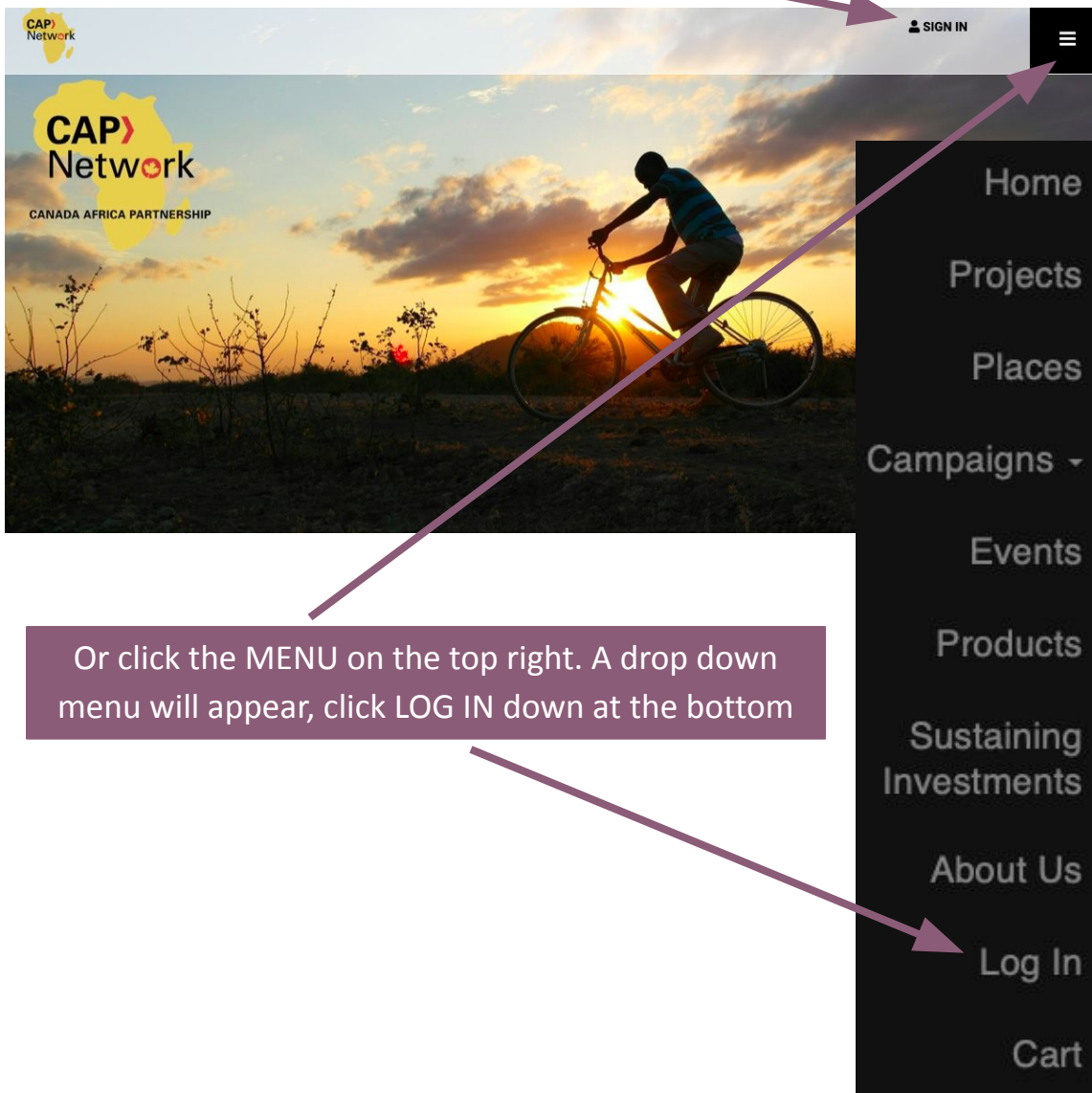
# HOW TO EDIT YOUR CAMPAIGN

for your Canada Africa Partnership Ride



## 1 There are two options for signing in from any page on Reach:

Click SIGN IN found at the top of each page



Or click the MENU on the top right. A drop down menu will appear, click LOG IN down at the bottom

# HOW TO EDIT YOUR CAMPAIGN

for your Canada Africa Partnership Ride



- 2 Enter the email address and password you provided in your registration (you will find this information in your welcome email).**

Please sign in or sign up before continuing. ✕

### Sign In

---

Email or Username Please enter your email address or username

Password

[Forgot password?](#)

Stay signed in

[Sign In](#)

Don't have an account? [Sign Up](#)

Forgot password? [Reset Password](#)

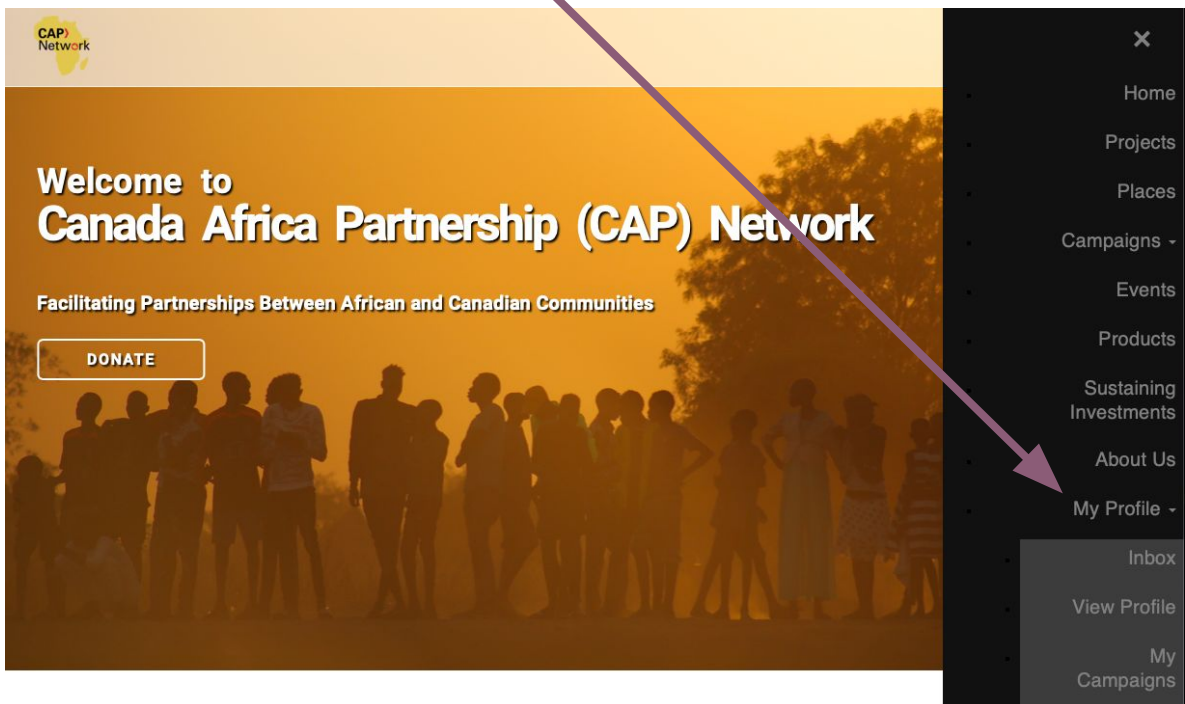
Click Sign In



# HOW TO EDIT YOUR CAMPAIGN

for your Canada Africa Partnership Ride

- 3** To edit your campaign, open up the menu on the right, click **My Profile** and either **View Profile** or **My Campaigns**



Both will pull up the same information for your campaign

**My Supporter Campaigns** ▾

Jen T's CAP Ride 2022  
campaign

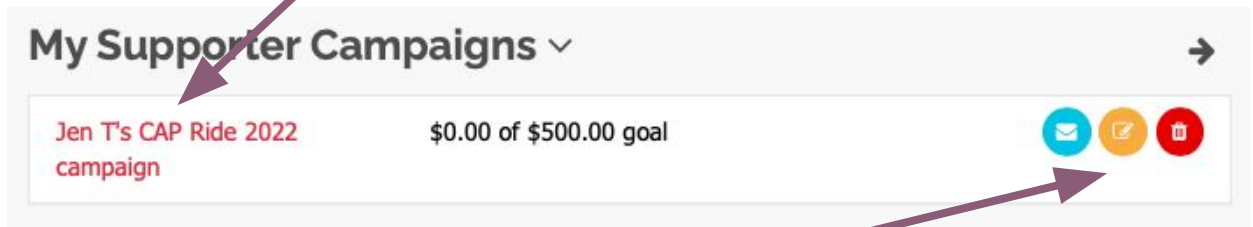
\$0.00 of \$500.00 goal



# HOW TO EDIT YOUR CAMPAIGN

for your Canada Africa Partnership Ride

**4** Clicking the Title of your campaign will open up the front end view of your campaign page. This is the page your supporters will see.



The buttons on the right will allow you to edit your campaign



The blue circle allows you to post an update message to your page (or view past updates)

The yellow circle allows you to edit the information on your page

The red button deletes your campaign.  
**DO NOT CLICK THE RED BUTTON!**

# HOW TO EDIT YOUR CAMPAIGN

## for your Canada Africa Partnership Ride



## 5 Clicking edit will open the admin view of your campaign page where you can edit your details

### Campaign Details



[Update Image](#)

[Remove Image](#)

TITLE \*

Jen T's CAP Ride 2022 campaign

CAMPAIGN GOAL \*

500.0

URL

<http://capnetwork.reachapp.co/campaigns/jen-t-s-cap-ride-2022-...>

END DATE \*

2022-06-30

TELL SUPPORTERS ABOUT THE PURPOSE OF THIS SUPPORTER CAMPAIGN \*

**B** *I* U

Help me raise money for folks who need it. Africa is the continent most impacted by the climate crises. It also has a large population of orphaned children who can't go to school. By donating to CAP Network you are supporting projects to mitigate these things and so much more!

You can learn more about the work CAP Network does by reading their page below. Please consider making a donation, or joining me in the CAP Ride to help raise money.

### Other Options

VIDEO LINK (YOUTUBE OR VIMEO)

<https://www...>

AFFILIATE PROJECTS



ATTACH TO AFFILIATE PROJECT

PLACES



ATTACH TO PLACE

Don't forget to hit save

Cancel

Save